

Minutes
URBAN CORPS OF SAN DIEGO COUNTY CHARTER SCHOOL
BOARD OF DIRECTORS MEETING
3127 Jefferson St. San Diego CA 92110

December 13, 2019 – 9:00 a.m.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact the Urban Corps of San Diego County 48 hours prior to the meeting at (619)235-6884.

Full agenda packets are available for the public to review at the Urban Corps of San Diego County Charter School in San Diego, CA.

ON THE WEB: Agendas may be viewed at www.urbancorpssd.org

**PLEDGE OF ALLEGIANCE/
CALL TO ORDER:** 9:09am

MEMBERS PRESENT: Atousa Monjazebe, Michelle Marcus, Karen Ludwig

MEMBERS ABSENT: John Mendez

UCCS STAFF PRESENT: Dan Thomas, Dr. Stacey Adler, Lisa Adams, Jennifer Weston

GUESTS PRESENT: Kyle Kennedy

*In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is **NOT** a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.*

PUBLIC COMMENT: It is appropriate for the public to address the Urban Corps Charter School (UCCS) Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wish to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items. Unless otherwise determined by the board, each person is limited to five minutes. Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the UCCS Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.

REPORTS: **THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.**
There will be no board discussion except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda:

CONSENT AGENDA: All consent agenda items for the URBAN CORPS CHARTER SCHOOL BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

Warrant Registers

Approval of Minutes from the Sept 20, 2019 meeting

Michelle moved to approve the consent agenda, which was seconded by Atousa and approved unanimously.

OLD BUSINESS: NONE

NEW BUSINESS:

1. Action Item — Approval of Interim Financials

Jennifer discussed the interim financials and warrant registers. The first interim reports expected revenues and expenditures through October 21st, 2019 based on an ADA of 260 which could be adjusted as we get closer to 2nd interim. Adjustments for first interim include increases in state revenue from MTSS SUMS grant carry over, increases to the school's facility grant, and Employment Training Program carry over. Adjustments to expenditures include carry over for books and supplies from Lottery and MTSS SUMS grants. There is also an increase in MCOE oversight fees to align with the current MOU for business services. The school will maintain a positive cash flow throughout the year despite revenues coming in at different times. The multi-year projection (MYP) includes no adjustments to LCFF revenues, which may change as a result of 2nd interim adjustments. The MYP reflects a positive cash flow and projected 19% reserve.

Atousa called for motion to approve the 1st interim financials which was so moved by Karen, seconded by Michelle and approved unanimously.

2. Action Item - Approval of Dr. Randy Ward's appointment to the Board

Atousa called for a motion to approve Dr. Ward's appointment to the board which was so moved by Michelle, seconded by Karen and approved unanimously.

3. Action Item — Approval of 2020 Board Meeting Dates

- Friday, March 13, 2020 — 9:00 a.m. Urban Corps of San Diego County
- Friday June 12, 2020 — 9:00 a.m. Urban Corps of San Diego County
- Friday September 18, 2020 — 9:00 a.m. Urban Corps of San Diego County
- Friday December 11, 2020 — 9:00 a.m. Urban Corps of San Diego County

Atousa motioned to approve the 2020 Board Meeting dates, which was seconded by Michelle and approved unanimously.

INFORMATIONAL ITEMS: Dan discussed the December graduation and that the Board Scholarship fund has some funds available and called on board members to contribute to the board scholarship fund.

PRINCIPAL'S REPORT: Dan reported that himself, Kyle, and Marie have completed the Lean Six Sigma certification at USD. They looked at ways to improve retention through the analysis of student drop data which indicated that the majority of students dropped were connected to orientation. As a result, they developed a new orientation process by refining the curriculum and length, paying participants, and following up with students on their experiences at the end of each day to provide necessary interventions, and placing students on the same crew. Preliminary results indicate a 50% increase in retention for the first cohort. In other news, Marie is working on supervisor training to improve positive behavior expectations and leadership skills. Administrative staff are participating in Gallup Strengths training. Urban Corps of San Diego has closed escrow for the Escondido site. They are looking to recruit 25-50 students for this site. The Vista CCC Teacher will be moved to full time and work between the two sites. The school has reclassified 11 students as English proficient. More reading and ELL intervention classes are being implemented for the 2nd semester. There are 74 graduates scheduled to graduate in December 2019.

SUPERINTENDENT'S REPORT: Stacey Adler reported that the new LCAP template will not be approved by the State Board until January 2020, which will push the school's completion of it to March 2020. There are a number of changes being made to the template including changes to the annual update section, approval instructions, and the need to address any red indicators within the school's dashboard. Stacey plans to meet with UCCS leadership in March to review new template and support the school's LCAP completion.

BOARD MEMBERS' REPORTS: NONE

ADJOURNMENT: 10:16 am