

MINUTES
URBAN CORPS OF SAN DIEGO COUNTY CHARTER SCHOOL
BOARD OF DIRECTORS MEETING
Meeting ID: 838 7958 6769
November 19, 2021 – 12:00 noon

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact the Urban Corps of San Diego County 48 hours prior to the meeting at (619)235-6884.

Full agenda packets are available for the public to review at the Urban Corps of San Diego County Charter School in San Diego, CA.

ON THE WEB: Agendas may be viewed at www.urbancorpssd.org

**PLEDGE OF ALLEGIANCE/
CALL TO ORDER:**

The Meeting is called to order at 12:01 p.m.

MEMBERS PRESENT:

Atousa Monjazebe, John Mendez, and Karen Ludwig

MEMBERS ABSENT:

Michele Marcus and Dr. Randy Ward

UCCS STAFF PRESENT:

Dan Thomas, Anne Bernstein, Dr. Stacy Adler, and Jennifer Weston

GUESTS/UCO STAFF PRESENT:

*In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is **NOT** a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.*

PUBLIC COMMENT:

It is appropriate for the public to address the Urban Corps Charter School (UCCS) Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wish to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items. Unless otherwise determined by the board, each person is limited to five minutes. Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the UCCS Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.

REPORTS:

THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.

There will be no board discussion except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda:

CONSENT AGENDA:

All consent agenda items for the URBAN CORPS CHARTER SCHOOL BOARD OF DIRECTORS are considered routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

Approval of Minutes for September 10, 2021

Ms. Monjazebe asks for a motion to accept the consent agenda. Mr. Mendez motions.

Ms. Monjazebe seconds. Motion is approved.

OLD BUSINESS:

None

NEW BUSINESS:

1. Action Item—Unaudited Actuals

Jennifer Weston presents the unaudited actuals stating the school ended the year well, showing an excess of \$495,000. The excess at year-end includes a possible overpayment of \$262,000 to the California Department of Education (CDE) which may need to be returned. The correction will be addressed in the 21-22 FY and Ms. Weston will be looking at this with the auditor. Ms. Weston went on to state that even with the overpayment the school ended the year well with a reserve of 26.72%. The school received lots of one time funding because of COVID and this helped offset some of the general fund and increased expenditures due to the pandemic.

There is a significant decline in enrollment resulting in a reduction in LCFF, and the reserve funding will be of benefit to the school going in to FY 21-22

Ms. Weston presented to the board the differences in revenue and expenses as shown in the unaudited actuals versus the 21-22 approved budget as follows:

Revenue

- LCFF funding will be reduced at 1st Interim to align with current ADA projections. The 21-22 Budget was built prior to the May revise and will need to be updated based on the most current FCMAT LCFF calculator. 1st Interim projections will be a far more accurate projection of LCFF funding,
- Federal revenues have decreased due to one-time federal funds that were received in 20-21 that will not continue.
- State revenue increased due to new state one time Covid funding that will be received in the 21-22 Fiscal Year.
- Local revenue represents changes in ERATE and the Employment Training Fund.

Expenditures

- Certificated and Classified Salaries will be updated at 1st Interim with the most current projections that have changed since budget development.
- Books and Supplies show an increase for budgeting for additional expenditures related to the one-time learning loss mitigation funding.
- Services and Operating Expenses show an increase for budgeting for additional expenditures related to the one-time learning loss mitigation funding.

Ms. Weston also states that the school budget typically comes out before the State Budget May revise, which usually does not affect the school budget too much, however this year saw a great many changes. Ms. Weston concludes by stating the First Interim Budget is to be reported to the board at the December 20th meeting with the most current known information.

In response to Ms. Monjabez question about the reported excess in state budget funding, Dr Adler states that the Legislative Analyst's Office is projecting a year of huge revenues and she will be watching it closely. The Governor's budget proposals come out January and at that time Dr. Adler will get a better picture of where education funding is going.

Ms. Monjabez motions to accept the unaudited actuals. Ms. Ludwig seconds. Motion passes.

2. Action Item—Approval of 2022 Board Meeting Dates

- Friday, March 11, 2022 9:00 a.m. Urban Corps of San Diego County
- Friday June 17, 2022 9:00 a.m. Urban Corps of San Diego County
- Friday September 9, 2022 9:00 a.m. Urban Corps of San Diego County
- Friday December 9, 2022 9:00 a.m. Urban Corps of San Diego Count

Ms. Monjazez asks if there are any questions on the proposed board meeting dates for 2022. Hearing none, she motions to accept the dates. Ms. Ludwig seconds. Motion passes. Dr. Adler requests staff calendar the meeting dates for members and staff.

INFORMATIONAL ITEMS:

1. Educational Effectiveness Plan: The board is asked to review the plan for the Educator Effectiveness Block Grant. This plan will be presented for approval at the December board meeting. If apportionment information is received from the state, a general budget plan for expenditures for 2021-22 through the 2025-2026 school years will also accompany this plan at the December meeting.

Mr. Thomas presents the Educational Effectiveness plan, which allocates fund expenditure over the five-year life of the grant. He has put together a budget covering five different categories. Top of the list is social emotional learning which ties in to the Progressive Intervention Program, which is streamlined into the curriculum for life skills training.

Other categories are for people re-engagement and practices for restorative justice which centers around implicit bias and behavioral support, and instruction and education to support language acquisition which ties in to programs for English language learners. The remaining funds will be applied to beginning teacher instruction or administrative instruction.

Dr. Adler states the plan will be on the December agenda for board approval.

2. Graduation Scholarship: Mr. Thomas informs the members that graduation will be on December 17th at the Organ Pavilion in Balboa Park and asks if they would like to contribute to the Diane Chambers Memorial Scholarship. Mr. Mendez asks for a link to be emailed to him to make an on-line donation. Ms. Monjazez asks for the link to be sent all board members.

3. Audit Planning Letter

4. Audit Signed Engagement Letter: Mr. Thomas states the audit planning and signed engagement letters are informational items, and no action needs to be taken.

EXECUTIVE DIRECTOR REPORT:

Mr. Thomas reports the open house event in Escondido went very well; it was a great day and a wonderful tribute to Diane without whom it would not have been possible. He thanked John and Karen for being there. The opening event went as planned even though renovations had been delayed due to scheduling issues because of COVID. He anticipates work will be completed within the next few months.

SUPERINTENDENT'S REPORT:

Dr. Adler states that the Educational Effectiveness Plan will be brought to the board for approval in December, and she is hopeful for board meetings to recommence in-person beginning March 2022. Otherwise, Dr. Adler had no other items to report.

BOARD MEMBERS' REPORTS:

Mr. Mendez states how much he enjoyed the Grand Opening Event in Escondido, especially getting to meet Joe Chambers and his daughter, hearing the speakers, and seeing the corpsmembers and guests in person. He thought it was a great event.

Mr. Mendez asks if December's graduation will be live-streamed. Mr. Thomas responds that Balboa Park's Organ Pavilion is an unknown venue and the logistics of transporting the students and setting-up in a limited amount of time will be challenging; live streaming would be an added challenge that might be best not to attempt at this time. Mr. Mendez agrees. Mr. Thomas says he is working on putting the program on the web site and making it accessible with a QR code. Ms. Monjazebe voices her approval for a QR code versus paper..

ADJOURNMENT: Ms. Monjazebe adjourns the meeting at 12:25 p.m.