

**Minutes**  
**URBAN CORPS OF SAN DIEGO COUNTY CHARTER SCHOOL**  
**BOARD OF DIRECTORS MEETING**  
Meeting ID: 838 7958 6769  
December 10, 2021 – 9:00 a.m.

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact the Urban Corps of San Diego County 48 hours prior to the meeting at (619)235-6884.

Full agenda packets are available for the public to review at the Urban Corps of San Diego County Charter School in San Diego, CA.

**ON THE WEB:** Agendas may be viewed at [www.urbancorpssd.org](http://www.urbancorpssd.org)

**PLEDGE OF ALLEGIANCE/  
CALL TO ORDER:** The meeting is called to order at 9:00 a.m.

**MEMBERS PRESENT:** Atousa Monjazebe, Dr. Michele Marcus, Karen Ludwig, Dr. Randy Ward, and John Mendez

**MEMBERS ABSENT:** None

**UCCS STAFF PRESENT:** Dan Thomas, Anne Bernstein, Dr. Stacey Adler, and Jennifer Westin

**GUESTS/UCO STAFF PRESENT:**

*In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is **NOT** a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.*

**PUBLIC COMMENT:** It is appropriate for the public to address the Urban Corps Charter School (UCCS) Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wish to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items. Unless otherwise determined by the board, each person is limited to five minutes. Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the UCCS Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.

**REPORTS:** **THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.**  
There will be no board discussion except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda:

**CONSENT AGENDA:** All consent agenda items for the URBAN CORPS CHARTER SCHOOL BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

**Approval of November 19, 2021 Meeting Minutes**

Atousa Monjazebe motions to accept the November 19, 2021 meeting minutes. John Mendez seconds. Motion passes

**OLD BUSINESS:**

None

**NEW BUSINESS:**

**1. Action Item—Approval of Educator Effectiveness Program**

Mr. Thomas explains that the funds from the grant will be expended over five years and the budget will cover five different categories. Top of the list is social emotional learning which ties into the Progressive Intervention Program, and streamlined into the curriculum for life skills training. Other categories are for student re-engagement and practices for restorative justice, which centers around implicit bias and behavioral support, and instruction and education to support language acquisition which ties in to programs for English language learners. The remaining funds will be applied to beginning teacher instruction or administrative instruction.

Dr. Ward motions to accept the plan for the Educator Effectiveness Program. Atousa Monjazez seconds. Motion passes.

**2. Action Item—Approval 1<sup>st</sup> Interim Budget**

Ms. Westin presents the first interim budget stating the sharp decline in enrollment, due to the COVID pandemic, has resulted in a significant reduction to the current year LCFF funding. The budget is built on an ADA of 130 students which is a decline of 100 students from the prior year, and which translates into a significant decline of approximately \$1.2 million. Ms. Westin states the budget will be reviewed at the second interim and if enrollment increases, it will be adjusted accordingly and LCFF funding will increase. There is movement in the Federal Revenue category, which shows an increase of \$79,000; however, reduction in Lottery revenue, represented in the State revenue category and based on ADA, offsets this increase.

Expenditures show a reduction in certificated salaries, and classified salaries saw staffing reductions due to the decrease in ADA. Benefits were reduced which corresponds with the reduction in staffing, as were books and supplies, services, and operating expenses. These reductions will be reflected starting January 2022.

Ms. Westin explained that when building the budget she was able to reduce the cost of services and expenditures by using one-time COVID relief funds totaling \$290,000. These funds had been put into Services and Expenditures as a place-holder until it was determined what the use would be.

The charges for business services and administrative agreements with the Urban Corps have all been reduced; however, none of these cost reductions will directly affect students.

Ms. Westin points out the multi-year projection is based off the school's current position, however, where we ended last year has put the school in a really good position to sustain itself until enrollment increases. The net position for the multi-year projection shows the total available revenue by percent; in the third year out it reflects that the school will be in trouble if enrollment stays stagnant but that Mr. Thomas is taking steps to bring enrollment back to pre-pandemic levels.

Mr. Thomas states the he is confident the numbers will increase, and points out that all local conservation corps are experiencing the same issues with recruitment and enrollment. He also points out that 69 students are graduating December 17<sup>th</sup> and those positions need to be filled. Dr. Adler states that the Governor will release the state budget projections on January 10, 2022. The budget, which looks healthy, will be revised between January 10 and May10, which may help us. Dr. Adler will have a better idea on what it looks like at the next board meeting in March.

Atousa Monjazebe motions to approve the first interim budget. Dr, Michele Marcus seconds. Motion passes.

**INFORMATIONAL  
ITEMS:**

**EXECUTIVE  
DIRECTOR  
REPORT:**

Mr. Thomas reports that Commencement Exercises will take place December 17<sup>th</sup> at 2:00 p.m. at the Organ Pavilion in Balboa Park; this will be the first in-person graduation ceremony 2019. Dr. Escobedo is the keynote speaker: Mr. Thomas thanks Mr. Mendoza for the recommendation and introduction. Mr. Thomas also reports that Dr Escobedo is visiting the school on Tuesday December 15<sup>th</sup> and will be lunching with both Urban Corps and California Conservation Corps students.

**SUPERINTENDENT'S  
REPORT:**

Dr. Adler has nothing to report.

**BOARD MEMBERS'  
REPORTS:**

There are no board member reports.

**ADJOURNMENT:**

Ms. Monjazebe adjourns the meeting at 9:50 a.m.