

**MINUTES**  
**URBAN CORPS OF SAN DIEGO COUNTY CHARTER SCHOOL**  
**BOARD OF DIRECTORS MEETING**  
**3127 Jefferson St. San Diego CA 92110**

**March 13, 2020 – 9:00 a.m.**

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact the Urban Corps of San Diego County 48 hours prior to the meeting at (619)235-6884.

Full agenda packets are available for the public to review at the Urban Corps of San Diego County Charter School in San Diego, CA.

**ON THE WEB:** Agendas may be viewed at [www.urbancorpssd.org](http://www.urbancorpssd.org)

**PLEDGE OF ALLEGIANCE/**

**CALL TO ORDER:** 9:05 AM

**MEMBERS PRESENT:** Dr. Michele Marcus, Karen Ludwig, Dr. Randolph Ward, John Mendez

**MEMBERS ABSENT:** Atousa Monjazebe

**MONO/UCCS STAFF PRESENT:** Dr. Stacey Adler, Jennifer Weston, Dan Thomas, Lisa Tomas

**GUESTS/UCO STAFF PRESENT:** None

*In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is **NOT** a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.*

**PUBLIC COMMENT:** It is appropriate for the public to address the Urban Corps Charter School (UCCS) Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wish to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items. Unless otherwise determined by the board, each person is limited to five minutes. Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the UCCS Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.

**REPORTS:** **THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.**

There will be no board discussion except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda:

**CONSENT AGENDA:** All consent agenda items for the URBAN CORPS CHARTER SCHOOL BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

- Warrant Registers
- December 2019 BOD Minutes

A motion to approve the consent agenda was moved by Randolph Ward, seconded by Karen and approved unanimously.

**OLD BUSINESS:** None

**NEW BUSINESS:**

1. Action Item — Renewal of Atousa Monjazebe board member term  
Karen motioned to approve renewal of Atousa’s 3 year membership term, which was seconded by John and approved unanimously.
2. Action Item – Renewal of John Mendez board member term  
Karen motioned to approve renewal of Atousa’s 3 year membership term, which was seconded by Randolph and approved unanimously.
3. Action Item — Approval of UCCS SARC  
Michele motioned to approve the 19/20 SARC, which was seconded by Karen and approved unanimously.
4. Action Item - Approval 3 year projected School Calendar  
Randolph motioned to approve the UCCS Calendar for 20/21, 21/22, and 22/23 was seconded by John and approved unanimously.
5. Action Item - Approval of Board ByLaw Amendment  
Karen motioned to approve Board ByLaw Amendment, which was seconded by Randolph and approved unanimously.

**INFORMATIONAL ITEMS:**

Jennifer reported on the second interim financials and BSO Memo, stating that ADA has been adjusted from 260 to 250 for the 19/20 school year as a result of P1 certifications and estimated enrollment throughout the remainder of the school year. This adjustment results in reduction in revenue of which is offset by an adjustment to certificated and classified salaries, ETP funds, benefits, and books and supplies which results in an end of year surplus. Multi year projections (MYP) include a Cost of Living Adjustments (COLA) of 2.29% for 2021 and 2.71% for 2022 as projected by School Services of California dart board. Federal funds stay flat for the child nutrition program. State revenues were reduced as a result of ending the Classified Employment training program grant and MTSS Sums grant. Salary adjustments are projected as a result of step and column movements for certificated and classified staff. Health and welfare increases

have not been received yet and are therefore not included. Together these adjustments result in a 27% reserve and positive cashflow.

Board members were reminded to complete Form 700 by April 1st, 2020.

Audit Board Letter and Final Report were provided to board members for review.

**EXECUTIVE**

**DIRECTOR REPORT:** Dan reported an enrollment of 267 across all campuses. Urban Corps has an enrollment of 205, National City 43, Inland 9, Vista 4, and Escondido 6. ADA as of March 6th, 2020 was 238.15. We are working with UCO and the CCC to increase enrollment to push ADA to projected 250 by April 11th, 2020 (P2 cutoff). Dan reported that as a result of COVID19 Petco Padres games have been suspended which will impact Urban Corps recycling department crew numbers but should not have an impact on school enrollment. Dan met with the Employment Training Panel about entering into our third agreement for two years. We are finishing application and anticipate presenting to their approval panel in May 2020. Dan closed his report with an update on the Comprehensive School Improvement spending plan. We have identified retention as the number one indicator of our graduation rate and plan to use the funds to improve our MTSS and PBIS programs through partnerships with Mental Health Education Group who will facilitate training for job training program sponsors. This includes the development of our CORPS values: Community, Open Mindedness, Responsibly, Persistence, and Self Discipline which will serve as the foundation for our positive intervention framebook.

**SUPERINTENDENTS REPORT:** None

**BOARD MEMBERS' REPORTS:** Randolph reported that he is examining potential partnerships with local water authorities to provide job training opportunities and certification tracks for corpsmembers.

**ADJOURNMENT:** 10:20 am