

MINUTES
URBAN CORPS OF SAN DIEGO COUNTY CHARTER SCHOOL
BOARD OF DIRECTORS MEETING
3127 Jefferson Street, San Diego, CA 92110
Meeting ID: 838 7958 6769
Thursday June 29, 2023 – 9:00 a.m.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact the Urban Corps of San Diego County 48 hours prior to the meeting at (619)235-6884.

Full agenda packets are available for the public to review at the Urban Corps of San Diego County Charter School in San Diego, CA.

ON THE WEB: Agendas may be viewed at <https://www.urbancorpscharter.com/>

**PLEDGE OF ALLEGIANCE/
CALL TO ORDER:** The meeting is called to order at 9:00 a.m.

MEMBERS PRESENT: Atousa Monjazebe, Karen Ludwig, and John Mendez

MEMBERS ABSENT:

UCCS STAFF PRESENT: Dr. Stacey Adler, Jennifer Weston, Dan Thomas, and Anne Bernstein

GUESTS: Jill Klemaske

*In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is **NOT** a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.*

PUBLIC COMMENT: It is appropriate for the public to address the Urban Corps Charter School (UCCS) Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wish to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items. Unless otherwise determined by the board, each person is limited to five minutes. Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the UCCS Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.

REPORTS: **THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.**
There will be no board discussion except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda:

CONSENT AGENDA: All consent agenda items for the URBAN CORPS CHARTER SCHOOL BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

1. Approval of March 14, 2023 Meeting Minutes
2. Approval of June 23, 2023 Public Meeting Minutes

Ms. Monjazez asks for a motion to approve the March 14 meeting minutes and the June 23 public meeting minutes.

Mr. Mendez motions. Ms. Monjazez seconds. Motion passes.

OLD BUSINESS:

None

NEW BUSINESS:

1. Action Item—Approval of Ms. Jill Klemaske’s appointment to the Board

Ms. Monjazez introduces Ms. Klemaske

Ms. Monjazez motions to approve Ms. Klemaske’s nomination to the UCCS Board. Ms. Ludwig seconds. Motion passes

2. Action Item—Approval of Staff Salary Schedule

Ms. Monjazez motions to approve the staff salary schedule, effective July 1st, with the 4% COLA (Cost of Living Adjustment) which is included in the salary schedule. Ms.

Ludwig seconds. Motion passes.

3. Action Item—Approval of LCAP

Ms. Thomas presents the three Goals with action items for the 2023-24 LCAP:

Goal # 1 is for all UCCS students, especially language learners, to experience a rigorous, supportive, and safe learning environment to prepare them for high school graduation, college and/or career

Goal #2 UCCS will increase recruitment, retention, and level of regular attendance and will follow students through post corps

Goal #3 will provide students with a broad course of study and opportunities for instruction to keep students engaged and eligible to meet graduation requirements,

The full report, including the action items related to the three goals can be view on the UCCS website at <https://www.urbancorpscharter.com/>

Ms. Monjazez motions to approve the LCAP. Ms. Ludwig seconds. Motion passes.

4. Action Item—Approval of 2021-22 Audit Report

Ms. Weston presents the Audit Report indicating the auditors reported two findings. The first finding is regarding digitally signed attendance rosters. The audit report shows this is not a repeat finding and recommendations for rosters to be printed, signed manually, and dated weekly has been fully implemented. There is no fiscal impact on the finding.

The second finding pertained to the unduplicated count which was overstated by two students pertaining to the school lunch program. This was corrected in CalPADS and the recommendation to review the unduplicated pupil count has been fully implemented.

There is no fiscal impact.

Ms. Monjazez asks for a motion to approve the Audit Report. Mr. Mendez motions. Ms. Ludwig seconds. Motion passes.

5. Action Item—Approval of 2023-24 School Budget

Ms. Weston presents the 2023-24 School Budget: the budget was built on an estimated 150 ADA and LCFF funding was calculated using the Governor’s May revise budget proposal COLA figure of 8.22%. There is also a proposal to increase funding for the highest poverty and low performing schools called LCFF Equity. Once more information is released this revenue will be added to the budget at 1st Interim.

Federal revenue consists of funding for the Child Nutrition Program and Continuous School Improvement (CSI). UCCS is still spending down federal Covid-relief funds in the 23-24 budget. State revenues consist of lottery funds and the SB740 facility grant program. UCCS is also spending down state grants in the 23-24 budget that include the Educator Effectiveness Grant, Arts Music and Instructional Materials Block Grant, A-G Access Grants and the Learning Recovery Block Grant.

The 22-23 Estimated actuals reflect an increase in State Revenue of \$1,230,467 that is not included in the new year budget. This revenue was received by the Charter School for Covid-related declining ADA relief. UCSS had previously thought the school would not receive the funding however when the legislation was passed the language was changed, and UCCS became eligible for this one-time funding. Local revenue represents the E-rate funding received for the internet and phone lines.

The 23-24 budget includes three certificated teacher vacancies that have not yet been filled.

Classified salaries also include a 4% COLA for the 23-24 year as well as costs for employees who stepped up on the salary schedule.

Benefits include retirement, unemployment insurance, health insurance, Medicare and workman's compensation.

Supplies and Services and Other Operating Expenditures were reduced to align with new projections in spending.

The Multi Year Projection Assumptions include LCFF Revenues which are projected flat to remain conservative at 150 ADA.

Federal revenues were reduced for CSI funding which is not guaranteed to continue. In addition, Federal one-time Covid revenues were removed from ongoing revenue.

State Revenues were reduced for one time funds that will not continue including A-G access and Educator Effectiveness funding.

Salaries for the 23-24 and 24-25 years are projected with anticipated costs for step and column movement.

STRS and PERS are projected with the most recent information known. At this time STRS is projected at 19.10% for 24-25 and 19.10% for 25-26. PERS rates were projected at 27.70% for 24-25 and 28.30% for 25-26. All other benefits are projected flat for the out years, this includes health and welfare.

UCCS will have a positive cash flow throughout the year due to a projected reserve level of 58.66% for the 2023-24 budget year. This reserve level is due to the apportionment of the one-time Covid ADA relief received by the school in 22023.

Mr. Mendez ask if there is a cap on the allowable limit for reserve funding. Ms. Weston responds that the there is no upper limit cap.

Ms. Monjabez motions to approve the 2023-24 School Budget. Mr. Mendez seconds. Motion passes.

**INFORMATIONAL
ITEMS:**

Dr. Randy Ward resigned from the school board effective May 22, 2023
Dr. Michele Marcus resigned from the school board effective June 30, 2023

**EXECUTIVE
DIRECTOR
REPORT:**

The Executive Director, Dan Thomas will report on activities and other matters. There will be no discussion except to ask questions and no action will be taken.

Mr. Thomas reports that Intersession is in progress and students are taking workshops, and trainings and to keep them on schedule with their ED days. Trainings vary from tool training, financial education, drug use, sexual harassment, and more. School will be back in session on July 31st.

Mr. Thomas reports on the success of the graduation ceremony and the impact of the Keynote Speaker, Dr. Alberto Vasquez, who is a former corpsmember and who graduated with his high school diploma in the mid 1990's.

**SUPERINTENDENT'S
REPORT:**

Dr. Stacey Adler will report on behalf of Mono County School District. There will be no discussion except to ask questions and no action will be taken.
There is no Superintendent report.

**BOARD MEMBERS'
REPORTS:**

Board members may report about various matters; however, there will be no discussion except to ask questions. No action will be taken unless listed on a subsequent agenda item.

There are no board member reports.

ADJOURNMENT:

The meeting is adjourned at 10:10 a.m.