

**MINUTES**  
**URBAN CORPS OF SAN DIEGO COUNTY CHARTER SCHOOL**  
**BOARD OF DIRECTORS MEETING**  
**3127 Jefferson St. San Diego CA 92110**

**Sept 15, 2017 – 9:00 a.m.**

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact the Urban Corps of San Diego County 48 hours prior to the meeting at (619)235-6884.

Full agenda packets are available for the public to review at the Urban Corps of San Diego County Charter School in San Diego, CA.  
**ON THE WEB:** Agendas may be viewed at [www.urbancorpssd.org](http://www.urbancorpssd.org)

**PLEDGE OF ALLEGIANCE/**

**CALL TO ORDER:** 9:00 a.m.

**MEMBERS PRESENT:** Diane Chalmers, Atousa Monjazebe, John Mendez, Ingrid Nielsen, Karen Ludwig

**MEMBERS ABSENT:** Shelly Marcus

**UCCS/MONO STAFF PRESENT:** Dan Thomas, Stacey Adler, Lisa Adams, Tiffany Rajski, Caty Ecklund (via phone)

**GUESTS/UCO STAFF PRESENT:** Klara Arter, Kyle Kennedy, Rob Chavez

*In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is **NOT** a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.*

**PUBLIC COMMENT:** It is appropriate for the public to address the Urban Corps Charter School (UCCS) Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wish to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items. Unless otherwise determined by the board, each person is limited to five minutes. Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the UCCS Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.

**REPORTS:** **THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.**  
There will be no board discussion except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda:

**CONSENT AGENDA:** All consent agenda items for the URBAN CORPS CHARTER SCHOOL BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

**Warrant Registers** —*Not available; Removed from Consent Agenda and Approval tabled until December meeting.*

**Approval of Minutes from the June 16, 2017 meeting**

*Atousa motions to accept the minutes from the June 16<sup>th</sup> meeting as corrected removing Ingrid's renomination to the Board. Ingrid seconded the motion and the motion carries. The minutes are approved with correction.*

**INFORMATIONAL:** None

**NEW BUSINESS:**

**1. Action Item — Approval of Unaudited Actuals for 2016 – 2017**

*Caty explains that the Unaudited actuals are the final numbers for books which will be closed in October and sent to the auditors. The charter school remains in good shape with a 16.74% reserve. State revenue is reduced by the Prop 39 grant funding and ETP is not budgeted quite as high as what was received last fiscal year. There is a restricted fund balance from Prop 39 funds of \$647,788. This is from clean energy upgrades and is being shown on the budget as an asset which will depreciate over the next 8 years. Currently it is being shown as restricted reserve. Karen motions to approve the 201602017 unaudited actuals and Atousa seconds the motion. Ingrid abstains from the vote and the motion carries.*

**2. Action Item — Approval of DASS Eligibility Certification**

*Stacy explains what DASS Eligibility is and why certification is needed. LCAP has dashboard indicators and new measures for DASS eligibility including: academic progress, attendance etc. The application is designed for non-regular institutions and alternative schools and is the mechanism by which these schools tell the state that they are different and therefore they need different criteria by which to measure their improvement. John asks how UCCS wants to be evaluated. Stacy explains this is the next step. The first step is confirming our status. John also inquires as to whether this confines us or makes school ineligible for certain funding. Stacy explains to the contrary there's equal or more funding available. Some examples of criteria would be graduation rates, career transition, transition to college, or improved socioeconomic status. Atousa asks if it opens funding doors. Stacy says not with LCFF funds however there is more flexibility. Previously categories were highly restricted but now local districts have more flexibility as categories have been combined and the writing of the LCAP and dashboard evaluation are in place. Ingrid motions to approve DASS Eligibility, Atousa seconds the motion and the motion passes.*

**3. Action Item — Approval of November 22 as non-apportioned day (CCC furlough)**

*November 22 has been scheduled as a non-apportioned day in coordination with the CCC furlough so ADA will not suffer. This will only be a non-apportioned day for the CCC campus not for Urban Corps. Atousa motions to accept the date as a non-apportioned day. Karen seconds the motion. The motion carries.*

**4. Action Item — Re-Nomination of Board Member Term for Ingrid Nielsen**

*Ingrid Nielsen is renominated for ongoing Board service from September 2017 through September 2020. John motions to accept the nomination. Atousa seconds the motion. The motion carries with Ingrid abstaining.*

**OLD BUSINESS:**

**PRINCIPAL'S  
REPORT:**

*The Dean of Education, Dan Thomas reports on the Placer CCC request for educational services. Center Director Rod Thornhill visited UCO in early August and was impressed. Then on August 21 UCO and school staff visited his residential facility in Auburn, California. They have 25 CMs currently in high school. It was a good visit and they met with key staff. A proposal has been requested and charter school staff are working on it.*

*Ingrid asked how this will work logistically and how we will monitor the school site. Dan explains that registrar Laura Flores has moved to the Bay Area but remains on staff and will be a nearby staff member who can facilitate school functions every Friday as well as serve as a case manager. Atousa asks if Placer CCC is open to us visiting and Dan answer is yes they will also open their doors to San Diego CMs who need placement elsewhere, especially if they are in a position where they need to get out of a bad situation. CCC will help to facilitate transition.*

*Robert explains this a desired location because it is very near Sacramento and it is a hub for training; it is a show room for the state in terms of CCC centers. Ingrid asked how their work program differs from UCOs. Rob answers that a big difference is that the Placer CCC is a residential facility, and they also already have a meals program. John requests that a thorough risk/benefit analysis be done as he is concerned about the state of their buildings and their expenses and wants to make sure that there is minimal risk to the charter school. Robert explains that we are not responsible for facilities and that the main risk is a lack of students to meet ADA requirements. However they're able to draw youth from across the state. He reminds the board that this is a strategic location with which we will be able to show off our charter school services to the whole state. Rhody Soria Center Director in National City frequently touts us to the CCC especially with regard to the wraparound support services we provide.*

*Once the proposal is complete it will be sent to Sacramento for the higher-ups at the CCC to approve. Dan will send the proposal to the board once it is complete. Ingrid asked what is the capacity of the residential facility. Dan says it can house over 100 CMs so there is ample room for expansion. Dan explains we have made adjustments to the UCCS charter specifically in order to go after CCC locations like this; if the CCC heads in Sacramento agree to the arrangement an MOU you be drafted at which point it will need to be approved by the charter school board. Atousa voices support stating this is a win-win and will take the school to the next level. Her vision is to also become a semi-residential facility. Diane likes the opportunity for exchange placements for at risk youth.*

*Tiffany, teacher in Vista and curriculum coach, reports on education services being implemented at the CCC Vista and notes her support for the expansion to Placer. She explains that she knows this long distance situation will work because it is essentially how they were implementing services in Vista. She is in constant communication with all UCCS teachers that she supports and she doesn't see any difference due to the technology and consistent assessment and reporting structure they have built at the charter school. She's very excited about the opportunity for UCCS growth.*

**SUPERINTENDENTS  
REPORT:**

*Superintendent Stacey Adler reports that she is in Sacramento once per month and can also stop in to Auburn Placer CCC in order to work with the school as needed if an expansion takes place. She has been working with the California Collaborative for Educational Excellence program to bring no-cost training programs to the district.*

**BOARD MEMBERS’  
REPORTS:**            *None at this time as the Board adjourns in order to take a tour of the new school expansion site immediately following the meeting*

takes

**ADJOURNMENT:**    9:50