



MINUTES
URBAN CORPS OF SAN DIEGO COUNTY CHARTER SCHOOL
BOARD OF DIRECTORS' MEETING
3127 Jefferson Street, San Diego, CA 92110
Friday January 24, 2025 – 9:00 a.m.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact the Urban Corps of San Diego County 48 hours prior to the meeting at (619)235-6884.

Full agenda packets are available for the public to review at the Urban Corps of San Diego County Charter School in San Diego, CA.

ON THE WEB: Agendas may be viewed at <https://www.urbancorpscharter.com/>

**PLEDGE OF ALLEGIANCE/
CALL TO ORDER:**

The meeting was called to order at 9:01 a.m.

MEMBERS' PRESENT:

John Mendez, Jill Klemaske, and Dr. Stacey Adler

MEMBERS ABSENT:

Atousa Monjazez

UCCS STAFF PRESENT:

Tammy Bennett Nguyen, Jennifer Weston, Dan Thomas & Anne Berstein

GUESTS:

*In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is **NOT** a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.*

PUBLIC COMMENT:

It is appropriate for the public to address the Urban Corps Charter School (UCCS) Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wish to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items. Unless otherwise determined by the board, each person is limited to five minutes. Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the UCCS Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.

REPORTS:

THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT’S REPORT AT ANY TIME DURING THE MEETING.

There will be no board discussion except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda:

CONSENT AGENDA:

All consent agenda items for the URBAN CORPS CHARTER SCHOOL BOARD OF DIRECTORS are routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

1. Approval of agenda and deviation from posted agenda as necessary
2. Approval of December 6, 2024, Meeting Minutes
3. Approval of December 2024 Warrant Report

Mr. Mendez asked for a motion to approve the consent agenda. Ms. Klemaske motioned. Mr. Mendez seconded. Dr. Adler abstained.

OLD BUSINESS:

None

NEW BUSINESS

1. Action Item—Approval of SARC

Mr. Thomas presented the School Accountability Report Card (SARC) and informed the board members the report will be posted to the UCCC web site.

Mr. Mendez asked if there were any questions, and hearing none, asked for a motion to approve the SARC. Dr. Adler motioned. Ms. Klemaske seconded. Motion passed.

2. Action Item—Approval of the Wellness Plan

Mr. Thomas presented the Wellness Plan explaining that it is a written document that is required for schools that are part of the school lunch program. The document establishes an environment which promotes health and well-being with the goal of improving a student’s ability to learn. It is a standard report which is mainly informational and provides specific goals for nutritional promotion, physical activity, and other school-based activities to promote wellness.

Mr. Mendez asked for a motion to approve the Wellness Plan, Dr. Adler motioned. Ms. Klemaske seconded. Motion passed.

3. Action Item—Approval of the 2023-2024 Audit Report

Ms. Weston presented the audit report, thanking everyone for helping to bring the audit in on time. Ms. Weston directed the board’s attention to the letter from the auditors which detailed the auditor’s responsibilities and commitment to reporting significant issues related to the audit which can be both procedural and financial. There can also be significant corrections that need to be made, called audit adjustments. Ms. Weston stated that there were no issues, corrections, or audit adjustments.

The third section of the auditors’ letter addresses uncorrected misstatements significant enough to be recorded in the audit report or adjusted in the financials. In this instance there is an amount of \$11,622 directly related to the lottery fund which was not recorded. This amount is due to the increase in ADA. It will be added to the budget and the auditors will be checking that it has been addressed in next year’s audit. The amount will likely be added to the fund balance for future years.

Finally, there is the actual audit report which presents the financial information, as well as capital assets, vacation liability for employees, and a net position of the school's overall financial health, in a different way than what is captured in the budget reports.

We can also see if there are any financial findings or material information that the auditors have identified this year or in prior years and there are none. The report will also point out any repeat findings and identify patterns. There are none. Ms. Weston concluded UCCS received a good, clean audit report.

Mr. Mendez asked for a motion to approve the Audit Report. Ms. Klemaske motioned. Dr. Adler seconded. Motion passed.

**INFORMATIONAL
ITEMS:**

1. LCAP Mid-Year Report

Mr. Thomas presented the mid-year LCAP report. Starting with goal number one, which is that all students will receive a rigorous course of study and a supportive learning environment, and that all teachers are assigned appropriately as per AB 1505, Mr. Thomas pointed out that as of the mid-year report: 89% of teachers are assigned appropriately and the percentage will be 100% by next year. Classroom materials, classroom technology, and online resources are 100% on target, Student Academic progress is on target, The English Learner Progress, which is specifically for English learners aged 18-21 indicates 50% of students are making progress towards English language proficiency. 57% of English learners advanced one course level. 100% of all students continue to receive free meals and snacks through the meals program. Community Eligibility Provision. Attendance rates are the highest they have ever been and have surpassed the desired outcome goal. UCCS will continue to build on its multi-tiered systems of support anchored in the core values of responsibility, persistence and self-discipline to support student attendance and graduation rates. Staff are still engaged in MTSS professional development and training to provide academic and behavioral strategies for students. Ms. Thomas and Ms. Bennett Nguyen met with representatives from San Diego County Office of Education who will be working with and coaching staff through various parts of the course training. Mr. Thomas concluded that the school was making good progress on LCAP goals.

**EXECUTIVE
DIRECTOR
REPORT:**

Executive Director, Dan Thomas, will report on activities and other matters. There will be no discussion except to ask questions and no action will be taken.

Mr. Thomas reported that the current WASC accreditation is for six years, and the mid-cycle review (year three) will take place on May 7th, 2025.

Last Spring a group of students went to see a show at the Moxie Theatre and consequently we are partnering with the theatre to lead workshops for senior students. They will be assigned to write a 10–20-minute play titled “It’s Your Story Tell it”. The six-week workshop will be taught by professional actors in April and May.

**SUPERINTENDENT'S
REPORT:**

Tammy Bennett Nguyen will report on behalf of Mono County Office of Education. There will be no discussion except to ask questions and no action will be taken.

Ms. Bennett Nguyen began her report by thanking UCCS staff for their work on LCAP. The level of detail, data, and updated metrics in the report indicated how much staff were using the plan to improve instruction.

Ms. Nguyen confirmed that she and Mr. Thomas were moving forward with MTSS as well as continuing their work with the San Diego County Office of Education on the Differentiated Assistance Process.

Ms. Nguyen concluded her report by addressing community concerns regarding immigration enforcement. She is working with Mr. Thomas to make sure the school knows how to properly respond should enforcement officers enter the facility. Ms. Nguyen wants to ensure that UCCS has all resources to ensure confidentiality of records, access to students, and student rights etc.

**BOARD MEMBERS'
REPORTS:**

Board members may report about various matters; however, there will be no discussion except to ask questions. No action will be taken unless listed on a subsequent agenda item.

Dr. Adler said she had shared immigration enforcement information with Mr. Thomas which was sent to school districts in San Jose and Santa Clara County. Mr. Thomas said he would be sharing resources with the Conservation Corps but so far student attendance had not been impacted, and since all students go through a rigorous documentation process when being hired by the Conservation Corps, he was hopeful attendance would not drop.

Mr. Mendez said he would like to invite the Vice President of SoCal Advocacy for the California Charter Schools Association to tour UCCS. Mr. Thomas responded he would be happy to make the arrangements.

NEXT MEETING:

The next meeting is scheduled for Friday March 7, 2025, at 9:00 a.m.

ADJOURNMENT:

Mr. Mendez asked for a motion to adjourn the meeting. Dr. Adler motioned. Ms. Klemaske seconded. The Meeting was adjourned at 9:40 a.m.