

MINUTES
URBAN CORPS OF SAN DIEGO COUNTY CHARTER SCHOOL
BOARD OF DIRECTORS MEETING
3127 Jefferson Street, San Diego, CA 92110
Meeting ID: 838 7958 6769
December 9, 2022 – 9:00 a.m.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact the Urban Corps of San Diego County 48 hours prior to the meeting at (619)235-6884.

Full agenda packets are available for the public to review at the Urban Corps of San Diego County Charter School in San Diego, CA.

ON THE WEB: Agendas may be viewed at <https://www.urbancorpscharter.com/>

**PLEDGE OF ALLEGIANCE/
CALL TO ORDER:** The meeting is called to order at 9:00 a.m.

MEMBERS PRESENT: Dr. Michele Marcus, John Mendez, and Karen Ludwig

MEMBERS ABSENT: Atousa Monjazebe and Dr. Randy Ward

UCCS STAFF PRESENT: Dan Thomas, Dr. Stacey Adler, Anne Bernstein, and Jennifer Westin

GUESTS/UCO STAFF PRESENT:

*In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is **NOT** a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.*

PUBLIC COMMENT: It is appropriate for the public to address the Urban Corps Charter School (UCCS) Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wish to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items. Unless otherwise determined by the board, each person is limited to five minutes. Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the UCCS Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.

REPORTS: **THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.**
There will be no board discussion except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda:

CONSENT AGENDA: All consent agenda items for the URBAN CORPS CHARTER SCHOOL BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

1. Approval of Minutes for September 8, 2022 & December 5, 2022

Dr. Marcus asks for a motion to approve the September 8, 2022 and December 5, 2022 meeting minutes. Mr. Mendez motions. Ms. Ludwig seconds. Motion passes.

OLD BUSINESS:

None

NEW BUSINESS:

1. Action Item—Re-election of Dr. Ward

Dr. Marcus asks for a motion to approve the re-election of Dr. Ward to the school board. Ms. Ludwig motions. Mr. Mendez seconds. Motion passes.

2. Action Item—Approval of A-G Access Grant

Mr. Thomas presents the A-G Grant Program Expenditure Plan and, based on the school's eligibility, describes how the funds will be broken into two sub-sections: A-G Access Grant and A-G Learning Mitigation Grant. The A-G Access Grant funding will support student access to and completion of A-G course requirements and the A-G Learning Loss Mitigation funding will be for additional classes and support to accommodate re-take and credit recovery opportunities for all students.

Dr. Marcus asks for a motion to approve the A-G Access Grant Expenditure Plan. Ms. Ludwig motions. Mr. Mendez seconds. Motion passes.

3. Action Item—Approval of LCAP

Mr. Thomas presents the LCAP describing the three major goals as outlined in the report:

Goal 1: All students, especially English Language Learners, will experience a rigorous, supportive, and safe learning environment to prepare them for high school graduation, college, and /or career post Corps. Action items related to Goal 1 are on Page 7 of the report.

Goal 2: Increase recruitment, retention, level of regular attendance, and alumni follow-up post-Corps. Action items related to Goal 2 are on Pages 9-10 of the report.

Goal 3: UCCS will provide a broad course of study, instruction, and opportunities to keep students engaged and eligible to meet graduation requirements. Actions items related to Goal 3 are on Page 12 of the report.

Dr. Marcus asks for a motion to approve the LCAP. Mr. Mendez motions. Ms. Ludwig seconds. Motion passes.

4. Action Item—Approval of SARC

SARC is removed from the agenda.

5. Action Item—Approval of 2023 Board Meeting Dates

- Friday, March 24, 2023 9:00 a.m. Urban Corps of San Diego County
- Friday June 9, 2023 9:00 a.m. Urban Corps of San Diego County
- Friday September 8, 2023 9:00 a.m. Urban Corps of San Diego County
- Friday December 8, 2023 9:00 a.m. Urban Corps of San Diego Count

Dr. Marcus asks for a motion to approve the 2023 board meeting dates. Mr. Mendez motions. Ms. Ludwig seconds. Motion passes.

6. Action Item—Approval of Resolution 01-22 457B Voluntary Retirement Savings Plan for Eligible Employees

Mr. Thomas wishes to establish a 457B Voluntary Retirement Savings plan for both certified and credentialed staff as an additional retirement benefit. TCG, who is the third party administrators for UCCS' employee benefits plan and who would also manage the

457B Plan, require a board approved resolution for the savings plan to be administered by Executive Director, Dan Thomas.

Dr. Marcus asks for a motion to approve Resolution 01-22. Ms. Ludwig motions. Mr. Mendez seconds. Motion passes.

7. Action Item— Approval of 1st Interim Budget

Ms. Westin presented the 1st Interim Budget report for the 2022-2023 school fiscal year showing revenue and expenditure forecasts for the current year as well as a projection of the two subsequent fiscal years. The budget is adjusted based on the State budget and subsequent trailer bills. The 1st Interim report covers the period of time from July 1 through October 31. Revenue is updated to reflect current projections of the Charter's Enrollment and ADA calculations for the 22-23 school year. LCFF Funding is now calculated at an ADA of 140.

The school will not receive the 21-22 ADA relief which would allow eligible LEAS to utilize the greater of 2021-22 ADA or the 2021-22 ADA adjusted to reflect the LEA's 2019-20 attendance rate. The calculation compared ADA to enrollment in each year to determine eligibility and as a result, the school is not eligible by a very slight margin.

Federal Revenue increased over budget figures due to adding 21-22 carryover for the Continuous School Improvement Funding. The budget has been updated with new one-time state funding. The 2022 Enacted State Budget included two new one-time restricted block grants, the Arts, Music & Instructional Materials Block Grant (\$91,659) and the Learning Recovery Emergency Block Grant (\$327,209).

Classified salaries were increased due to projections for grant funded classroom assistants. Benefits were increased to align with current salary and benefit projections. Books and Supplies and Services and Operating Expenditures were increased to align with current spending projections. These categories also represent placeholders in restricted grant funds until spending plans have been formalized.

The original 2022/23 Unrestricted General Fund budget showed deficit spending of (\$107,013). The Unrestricted General Fund, based on adjustments presented, is now expected to deficit spend (\$124,863) for 1st Interim. The carryover balances for categorical programs have been added to the 2022-23 budget.

The following assumptions have been made for the 2022-23 1st Interim Multi-Year Projection:

CFF Revenue was budgeted flat for a conservative estimate at current ADA projections of 140.

Federal funds were reduced in the out years for one-time grants that will not continue including Expanded Learning Opportunities and CSI funding.

State revenues reduced in the out years for one-time grants that will not continue, including the Educator Effectiveness, A-G Access, Arts and Music and Learning Recovery Block Grants.

Certificated and Classified salaries include step and column calculations for staff that will be advancing on the salary schedule.

Benefit calculations include the STRS and PERS Rates of 19.10% & 25.37% for 23-24 and 19.1% & 25.2% for 24-25.

Books and Supplies were reduced to align with one time revenue being removed from the budget.

Services and Operating were reduced to align with one time revenue being removed from the budget.

The Charter School has a projected reserve of 25.97% this year. The projected reserve increases in 23/24 to 36.2% and decreases slightly in 24/25 to 28.35% when the CSI funding is removed from the projection. The school has a stable reserve.

Dr. Marcus asks for a motion to approve the 1st Interim Budget Report. Ms. Ludwig motion. Mr. Mendez seconds. Motion passes.

INFORMATIONAL ITEMS:

EXECUTIVE DIRECTOR REPORT:

The Executive Director, Dan Thomas will report on activities and other matters. There will be no discussion except to ask questions and no action will be taken.

Mr. Thomas reports on the success of the College Corps Volunteer program: 6 UCSD and 2 USD students are volunteering up to 20 hours per work. The program is succeeding well. Each volunteer students will receive an AmeriCorps Award as well as a State funding award.

31 students will be graduating on December 16. The Commencement Ceremony is being held at the Urban Corps Campus, and Ammar Campa-Najjar is the keynote speaker.

SUPERINTENDENT'S REPORT:

Dr. Stacey Adler will report on behalf of Mono County School District. There will be no discussion except to ask questions and no action will be taken.

Dr. Adler shares that she and Mr. Thomas met the day prior to the board meeting and spent a good amount of time together talking through various matters. She is hoping to be able to spend a little more time at the Corps campus in 2023. Dr. Adler praised Ms. Westin and Mr. Thomas for their work on budget forecasts, and concluded by reporting the CA Legislative State Analyst's office has indicated revenue will not be as strong next year as it has been this year, and the state will potentially be at some level of deficit spending. Dr. Adler has a budget meeting scheduled with the school's advocates in Sacramento, Capitol Advisors, set for January 31st and will know more after that meeting what the Governor's plans are for the 2023 budget. Dr. Adler will bring that information to the board meeting in March.

BOARD MEMBERS' REPORTS:

Board members may report about various matters; however, there will be no discussion except to ask questions. No action will be taken unless listed on a subsequent agenda item.

Mr. Mendez asks that Associated General Contractors of California (AGC) be added to the March board meeting agenda as an informational item for post-graduation placement for students.

ADJOURNMENT:

The meeting is adjourned at 9:48 a.m.