

MINUTES
URBAN CORPS OF SAN DIEGO COUNTY CHARTER SCHOOL
BOARD OF DIRECTORS MEETING
3127 Jefferson St. San Diego CA 92110

March 16th, 2018 – 9:00 a.m.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact the Urban Corps of San Diego County 48 hours prior to the meeting at (619)235-6884.

Full agenda packets are available for the public to review at the Urban Corps of San Diego County Charter School in San Diego, CA.
ON THE WEB: Agendas may be viewed at www.urbancorpssd.org

PLEDGE OF ALLEGIANCE/

CALL TO ORDER: 9:00 a.m.

MEMBERS PRESENT: *Diane Chalmers, Atousa Monjazeb, John Mendez, Ingrid Nielsen, Karen Ludwig, Shelly Marcus*

MEMBERS ABSENT: none

UCCS/MONO STAFF PRESENT: *Dan Thomas, Lisa Adams, Caty Ecklund, Stacey Adler*

GUESTS/UCO STAFF PRESENT: *Robert Chavez, Anne Bernstein, Kyle Kennedy*

*In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is **NOT** a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.*

**ADJOURN TO
CLOSED SESSION**

CONFERENCE WITH LEGAL COUNCIL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9 (1 case)

Possible Action

Open Closed Session at: 9:01 Close Closed Session at: 9:24

RECONVENE TO OPEN SESSION AND REPORT ANY CLOSED SESSION ACTION.

PUBLIC COMMENT:

It is appropriate for the public to address the Urban Corps Charter School (UCCS) Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wish to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items. Unless otherwise determined by the board, each person is limited to five minutes. Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the UCCS Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.

REPORTS:

None

THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.

There will be no board discussion except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda:

CONSENT AGENDA: All consent agenda items for the URBAN CORPS CHARTER SCHOOL BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

Warrant Registers & December 2017 Meeting Minutes—

Karen motions to accept Consent Agenda for Warrant Registers and December 8th 2017 meeting minutes. Atousa seconded the motion and the motion carries. The consent agenda is approved.

INFORMATIONAL: 1. Form 700 – Discussion regarding the completion of submission of the Form 700 for each Board member. Forms need to be submitted to Mono County by April 2nd, 2018.

NEW BUSINESS:

1. Action Item — Approval of Interim Financials

Caty explains that the biggest change to the financials was the ADA adjustment from 245 to 240 due to projection that the 245 goal would not be met by P2 cutoff in April. This adjustment reduces revenue by \$51,000. However, there was an increase in other local revenue of \$30,000 from projections based on actual employee training program expenditures. Net effect is a \$21,000 loss in revenue. Certificated salaries were increased based on actuals in encumbrance. Savings could also occur from decreased spending in classified and substitute salaries and benefits. Increases in supplies were the result of lottery funds not fully budgeted in first interim, which was received from carry over from 16/17. Increases in services and operating expenses adjusted to expenditures in employee training program to match increases in revenue. Multi-year projection for 17/18, 18/19 and 19/20 school years includes last year of 6% increases from the Governor's funding gaps in 18/19, after which funding will settle back into cost of living increases at 1-2%. Salaries listed are based on current employees and projected increases in STRS after the 17/18 school year. These numbers could be adjusted based on changes in staffing. Charter projected to end year at 17% reserve. Reserve projected to increase to 26% and 24% in the multi-year projection. Shelly motions to approve interim financials, which was seconded by Atousa and the motion carries; abstained by Ingrid Neilson.

2. Action Item — Approval Schoolwide Safety Plan

Dan reported updates to schoolwide safety plan including plans to work with local law enforcement to further develop drill plans for fire, safety, and active shooter situations. Robert Chavez reported on upcoming grant awards which will be used to upgrade campus security including new gates, lighting, and coded entry secure front door. Karen motions to approve Schoolwide Safety Plan, which was seconded by Ingrid and the motion carries.

OLD BUSINESS: None

PRINCIPAL'S REPORT: *The Dean of Education, Dan Thomas reported that the LCAP update process is scheduled to begin Monday, March 26th.*

**SUPERINTENDENTS
REPORT:** *None*

**BOARD MEMBERS'
REPORTS:** *Diane reported that her term on the board will expire in September of 2018, which she does not plan to renew. She requested that Atousa, as the current Vice President, replace her at that time. Diane suggested that the June 2018 meeting include the discussion and election of the new President.*

Diane requested that the current board member terms be sent to all board members to remind everyone of the necessary expiration/renewal dates.

ADJOURNMENT: 9:51 am